**PPD Substantial Completion Checklist**

CM/GC shall be responsible for following inspections and reviews and obtaining PPD approval for the building sub-system for substantial completion.

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| **18** | Door Hardware and Keys | | Approved for Substantial Completion:  (Required for Substantial Completion Approval by PPD) | |
|  | Inspection/Review Item | **Notice Required** | **Remarks** |
| 1 | Submission of door hardware schedule to key shop  Cylinders and master keys to be picked up at key shop by GM for contractor install | Submit following 100% CD approval  Prior to door hardware installation | Approval of the hardware schedule is required prior to the contractor ordering the hardware |
| 2 | Hardware Inspection:  Locksets and Trim  Panic Systems and Trim  Door Closers  ADA door devices | 48 hours prior to installation | All hardware must be available for PPD inspection to ensure the hardware meet the requirements of the UF Design and Construction Standards |
| 3 | Verify operation and installation workmanship on all items in inspection 2 | Within 48 hours after installation |  |