

University of Florida

UF PROJECT # - Project Description

ERP #/GMP #/GMP

Date

Bid Tabulation / Award Analysis

Bid Package #

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1. Award Recommendation letter
2. Bid Award and Analysis Form (executed)
3. Final Bid Tab Summary
4. Initial Bid Tab Summary (original from time of bid)
5. Small / Minority Business Outreach
6. Bid Comparison, Analysis and Post-bid Correspondence
7. Original Bids from each bidder with the contracted bidder first
8. Any written post-bid pricing revisions
9. Relevant post-bid correspondence (from each bidder)
10. Executed Subcontract Agreement