

PDC PROJECT MANAGEMENT GUIDE

PMG-E19 JOBSITE MANAGEMENT PLAN

PURPOSE: To describe the Jobsite Management Process

A. Introduction.

Projects may have a jobsite that includes a fenced in area and this describes the process for establishing the jobsite area and approvals needed.

B. Division 1 of Non-Tech Specifications

The Non-Technical Specs are among documents UF provides to our design and construction teams and which are tied to UF contracts in Exhibit D for Professionals and Exhibit A for Builders and section 1.5 of the Agreement.

- 1) For both Minor and Major projects, the Professional shall include the UF provided General Terms & Conditions, Non-Technical Specs (Div 0) and Non-Technical Specs (Div 1) in their documents.
- 2) The Non-Technical Specs (Div 1) section 015000 Temporary Facilities and Controls which requires the Builder shall present a jobsite management plan in the form of a scaled marked-up site plan for the Owner's review at or prior to the Pre-Construction Conference. The drawings shall identify:
 - a) Temporary fencing with gated point(s) of access
 - b) Materials delivery & storage areas
 - c) Field office or storage trailers
 - d) Temporary accessibility features including paved or unpaved roads, sidewalks, bicycle paths, ramps, curb cuts, canopies, barricades or other means of maintaining safe and ADA accessible routes through or around the site.
 - e) Waste collection (dumpsters)
 - f) Signage or striping
 - g) Paths for emergency egress
 - h) Onsite staff parking
 - i) Tree protection
 - j) Restricted access routes for vehicles and equipment belonging to the Builder and its subcontractors, vendors and employees entering upon the UF Campus
- 3) Temporary Fencing 2.5A
 - a) The Builder is required to provide and maintain for the duration of construction
 - b) The fence shall be six-foot high chain link fencing

- c) The screen shall be dark green-colored inlaid fabric.
 - i) If there is reason to deviate from the dark green fabric, the PM shall get permission in writing prior to the fence installation
 - ii) If there is reason to include graphics on the fence, the PM shall get permission in writing prior to the fence installation
- d) The only signage on the fence should be the required signage, UF project sign and any wayfinding signage. No contractor signage is permitted. Emergency contact signage is allowable.
- e) Reporting misconduct signage is required to be posted on the main entrance, most visible areas and every 50'-75' around the perimeter of the jobsite fence. Use UF graphic below.

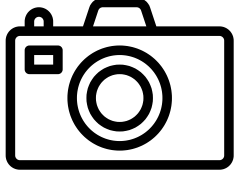
C. Process

The jobsite management plan will require review prior to the implementation. Depending on the location, duration and size, the review may differ.

- 1) The Project Manager draws the jobsite fence boundary in Tracker which will help to identify anything within the boundary that may pose a conflict – utilities, trash receptacles, etc. The PM should also indicate in Tracker the duration and have it reflected on the campus map.
- 2) If the jobsite plan creates a change or conflict with egress, sidewalks, ADA access, parking (vehicle, scooter, bicycle), loading areas, trash removal, utilities, irrigation, emergency vehicle access, etc., the PM should schedule a meeting for all the affected parties to walk the jobsite for review.
- 3) The Builder should not erect a fence until this review has occurred.

REPORT SEXUAL HARASSMENT

To report sexual harassment from this construction site:

- 1 Take a photo of the site** 
- 2 Call (352) 273-3721 or Use the QR Code**

