PROJECT FACT SHEET
FOR PROFESSIONAL CONSULTANT

PROJECT: UF-591, OOO Building
LOCATION: University of Florida, Main Campus, 34th street (Gainesville)

A. PROJECT DESCRIPTION:

The UF Health Otolaryngology, Ophthalmology and Orthopaedics building (“OOO”) is projected as a 4 story, approximately 85,000-100,000 gross square foot state of the art multidisciplinary facility engaged in the teaching, research, surgery, rehabilitation and clinical care of all patients with conditions affecting their eyes, ears, nose, throat, and musculoskeletal system.

The selected architect/engineer (A/E) team will provide program verifications, architectural, Interior design/décor, civil (including any work associated with City, SJWMD, permits, retention, roadways, existing and new parking spaces, etc.), landscape, irrigation, structural, mechanical, electrical, plumbing, fire protection, data / communications (conduit/raceways only) / infrastructure, progress renderings, progress animations, A/V, security system/infrastructure, Surveys (topography, geotechnical (preliminary survey completed, but may require additional data), radon testing, existing conditions), complete threshold inspection services (may decide to hire a third party inspector), acoustics, vibration analysis, cost estimating, life cycle analysis (new building and CEP expansion), energy model (including updates at various stages), M&V plan, fast track design for early site work / foundation / CEP delivery, construction administration, weekly site visits (min 4 hours on site) and reporting, monthly progress reporting, LEED and submittal process to USGBC, coordination with the User group CM and CxA, PPD and EH&S, Committees presentations, partial renovation of existing building for connections, interior existing and future equipment surveys for planning, 100 additional CA visits as directed by Owner, all reimbursable expenses, utilization of latest BIM for all design and field orders, as-built, PL insurance, and post occupancy inspections and all reports. The project will be delivered using the Construction Manager At-Risk method. Design and construction shall be fast tracked. Occupancy is July 2018 without exception. GOLD LEED (Leadership in Energy and Environmental Design) certification by the U.S. Green Building Council is mandatory, however, platinum is desired and more likely to be achieved. The proposed team shall include at least one LEED-accredited design professional (LEED AP), plus designers in the disciplines of architecture, civil engineering, mechanical engineering, electrical engineering, and landscape architecture who are either LEED-credentialed (LEED AP or LEED Green Associate) or experienced with LEED certification.

Major building systems, including mechanical, electrical and building envelope will be commissioned by an independent consultant, with whom the A/E shall plan and coordinate its efforts.

Thoroughly review the Facilities Program for more background on the project, its goals, and the Owner’s Project Requirements (OPR). See the UF Design & Commissioning Services Guide for additional information on expectations of deliverables.

The A/E shall also participate in the selection of the Construction Manager, and may be quizzed in the interview session for ideas to improve the design development, refinement, and estimating processes with CM delivery.

B. SELECTION CRITERIA and PROCESS:

Applicants will be evaluated on the basis of their recent experience, personnel, references, and responses to questions posed both in the shortlist and interview phases. Scores will be based on the following non-prioritized criteria as illustrated in the (5) past project examples listed in the PQS submittal. Additional criteria may be outlined for short-listed applicants.
• Building type experience – Recent AMC Clinic experience of 60,000 or more (submit 5 examples)
• Experience of proposed staff with higher education/healthcare facilities design and construction in the State of Florida, including designing-to-budget and construction administration – by proposed staff with projects in which the Owner is highly involved and engaged
• Applicant’s past performance and experience working with proposed consultants
• Team’s understanding of the project’s intent, goals, and objectives as outlined in the conceptual Facilities Program
• Experience with site planning, circulation, and landscaping
• Expansion of the existing CEP for chilled and hot water distribution.

Scores from the shortlist phase are not additive with scores from the interview phase, but the Committee reserves the right to consider information provided in the PQS submittal during the interview phase.

C. ARCHITECT/ENGINEER SELECTION & CERTIFICATION COMMITTEE:

1. Dr. Patrick J. Antonelli, Chair of Otolaryngology
   UF Health, University of Florida
2. Dr. Sonal Tuli, Chair of the Department of Ophthalmology
   UF Health, University of Florida
3. Dr. Mark Scarborough, Professor, Department Chairman Orthopaedic Oncology
   University of Florida Orthopaedics and Sports Medicine Institute
4. Brad Pollitt, Vice President, Facilities
   UF Health Shands Hospital
5. A. Miles Albertson, Director, Major Projects Planning, Design & Construction, University of Florida
6. Gregg Clarke, Director, Operations
   Physical Plant Division, University of Florida
7. Frank Javaheri, Sr. Project Manager
   Planning, Design & Construction, University of Florida

D. SELECTION SCHEDULE:

The anticipated schedule for selection, award, and negotiation is as follows:

Applications Due: Friday, June 24, 2016, 3:00 PM Local Time
Shortlist Meeting: Week of June 27th or July 4th (date TBD)
Final Interviews: Week of July 11th or July 18th (Date TBD)
Selection Recommendation Approval: Immediately after Interviews
Contract Negotiation & Execution: Immediately after approval by VP Office
Kickoff Workshops / Charettes: Following contract execution

E. PROCESS INFORMATION:

1. See the UF-591, OOO Building Professional Qualifications Supplement (PQS) and PQS Instructions for detailed information on the required submittal.

2. Provide one electronic copy of the submittal prior to the designated date and time. No hard copy will be required. Do not deliver the e-copy on CD or flash drive to UF. Instead, e-mail the file per the following instructions. Late submittals, blank/corrupt files, unsigned submittals, incomplete submittals, or those on a form other than the project-specific PQS are grounds for disqualification.
   • Provide all proposal/submittal documents in a single (searchable) PDF file
   • Attach this file to an e-mail addressed to both UF591@connect.ufl.edu and the UF project manager (fjavahe@ufl.edu)
- The email + attached proposal shall not exceed 30 MB
- The sender will receive an auto-response that the mail was received by UF; contact the UF project manager if you do not receive this receipt within an hour or so of sending

3. At least three applicants will be selected for the interview phase, unless fewer than three apply. In the event of a tie in the shortlist ranking, when the margin between two applicants among the top scores is less than one/tenth (0.1), the Committee may select additional applicants for interview.

4. All applicants will be notified of the results of the short-listing in writing. The short-listed applicants will be informed of the results via the quickest means possible (phone, fax, e-mail) and will be provided with additional project information as needed. Unsuccessful applicants will be notified via letter only.

5. Following the interview phase, the committee will make a recommendation to the Vice-President for Business Affairs. All finalists will be notified in writing of the Vice-President’s action. Upon approval by the Vice-President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.

6. If negotiations with the top-ranked and approved firm are unsuccessful, negotiations will be conducted with the second-ranked firm, upon approval by the Vice-President.

7. Applicants shall direct all questions regarding the process or the results of short-listing and interviews to the PD&C Project Manager, not to User Group representatives or other Selection Committee members. Opportunities for direct interaction with the User Group(s) may be provided for finalists between the short-listing and interview phases.

8. GENERAL INFORMATION:

1. The entity responsible for all aspects of project management is:

   UF Planning Design & Construction (PD&C)
   245 Gale Lemerand Drive / P.O. Box 115050
   Gainesville, FL 32611-5050
   Phone: (352) 273-4000
   Fax: (352) 273-4034
   Internet: www.facilities.ufl.edu

2. Direct all inquiries to the PD&C Project Manager:

   Frank Javaheri, Sr. Project Manager
   Phone: (352) 273-4027
   E-Mail: fjavahe@ufl.edu

3. Interested applicants should register with PD&C as a potential applicant for the project in order to be notified of information, changes, updates, etc. Visit the PD&C website for more information.

4. All project-related information, including the facilities program and PQS submittal forms and instructions, may be viewed or downloaded at the PD&C website.

5. Site utilities system information can be viewed or downloaded from the Physical Plant Division (PPD) FTP server site: www.ppd.ufl.edu/requests.

6. Applicants are strongly encouraged to also review the UF Design & Commissioning Services Guide, template Owner/Professional contract, UF Design & Construction Standards, and other forms, guidelines, standards, and documents that pertain to work at the University of Florida.