**PPD Construction Administration Checklist**

CM/GC shall be responsible for following inspections and reviews and obtaining PPD approval for the building sub-system for substantial completion.

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| **22** | Security Access Control | | Approved for Substantial Completion:  (Required for Substantial Completion Approval by PPD) |
|  | Inspection/Review Item | **Notice Required** | **Remarks** | |
| 1 | Approval of security systems and door hardware applications  Coordination with PPD approved installer | 2 months prior to hardware installation | Approval of the hardware schedule is required prior to the Contractor ordering the hardware.  The items indicated below will be checked along with contractor to ensure proper installation and that all PPD standards have been met before signing off this release. | |
| 2 | Verify wiring and operation of system and installation workmanship | 2 weeks prior to SCI |  | |
| 3 | Training of maintenance and building occupant staff | 1 week prior to SCI |  | |