**PPD Construction Administration Checklist**

CM/GC shall be responsible for following inspections and reviews and obtaining PPD approval for the building sub-system for substantial completion.

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| **21** | **Building Services** | | Approved for Substantial Completion:  (Required for Substantial Completion Approval by PPD) |
|  | Inspection/Review Item | **Notice Required** | **Remarks** | |
| 1 | Floors properly waxed  Carpet properly vacuumed  Windows are appropriately cleaned  Plumbing &light fixtures cleaned  All construction debris and trash is removed from the site | 48 hours prior to SCI | 4 coats of Pioneer Eclipse wax  Free of debris, spots, stains, and dirt and scotch guard  Windows washed, free of debris, water spots and stains  Clean and free of debris paint and stucco  All areas including rooms, halls, restrooms, stairs, etc. Free of dirt, trash and debris | |