**PPD Construction Administration Checklist**

CM/GC shall be responsible for following inspections and reviews and obtaining PPD approval for the building sub-system for substantial completion.

|  |  |  |  |
| --- | --- | --- | --- |
| **2** | Site Underground Storm Systems | | Approved for Substantial Completion:  (Required for Substantial Completion Approval by PPD Office.) |
|  | Inspection/Review Item | **Notice Required** | **Remarks** | |
| 1 | Obtain Dig Permit | 72 hours | Contractor requests Dig Permit 72 hours prior to digging. | |
| 2 | New Manholes, CBs, and piping connections | 24 hours | New Manholes, CBs, and piping connections must be inspected prior to backfilling. | |
| 3 | Warning tape, Tracing Wire | During earth work | Tracing wire must be attached to non-metallic pipe. Warning Tape must be placed 12-18” above pipe. | |
| 4 | Manhole required at any intersections  (Tee)  Cleanouts  Channel the bottom of manholes  Storm drain within building. | During earth work | All cleanouts must be available for inspection. | |
| 5 | Videotape all new line 4” and over | One week prior to SCI | Videos must be provided to the PPD Operations civil engineer one week prior to substantial completion. | |
| 6 | Manhole cleaned of debris | One week prior to SCI | All sand & debris must be removed from manholes & catch basins | |
| 7 | Field/Change Orders | One week prior to SCI | See general notes. | |

For new manholes, provide one copy of manhole manufacturer’s submittal to PPD Operations Engineering at or before underground piping installation begins.